



New Jersey Department of Children and Families Policy Manual

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Volume:	X	Forms	
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Issuance:	CC.196	CC-196, Notice of Change in CPS Child Care Status	

Click here to view, complete, or print the [DHS form CC-196](#), Notice of Change in CPS Child Care Status.

WHEN TO USE IT

The purpose of this form is to notify the Child Care Resource and Referral (CCR&R) agency of:

- An extension of child care,
- Termination of child care, or
- A change in the child care provider.

HOW TO USE IT

The Worker completes and signs the CC-196 and forwards it to the Child Care Liaison.

The Child Care Liaison reviews and approves the action noted on the form and forwards it to the CCR&R within five business days of the noted change.

DISTRIBUTION

Original	-	Child Care Resource and Referral agency
Copy	-	Child's case record